

# **BOARD OF COUNTY COMMISSIONERS STUDY SESSION AGENDA**

Wednesday, April 21, 2021 | 11:00 a.m.



- 
1. Discuss awarding asphalt program with Matthew Oehlert.
  2. Discuss purchase of cubicles for Reappraisal department with Justin Eimers.
  3. Discuss necessity to select an airport consultant due to the expiration of the present five-year term with Shane Krull.
  4. General Discussion.

# MIAMI COUNTY

## STAFF REQUEST FOR COMMISSION ACTION

Print Form

<b>SUBMITTED BY:</b> Matthew Oehlert	<b>REQUESTED MEETING DATE:</b> Wednesday, April 21, 2021
<b>DEPARTMENT:</b> Road and Bridge	<b>REQUESTED MEETING:</b> <input checked="" type="checkbox"/> <b>STUDY SESSION</b> <input checked="" type="checkbox"/> <b>REGULAR MEETING</b>
<b>CONTACT INFORMATION:</b> moehlert@miamicountyks.org	<b>PROJECT / REFERENCE NUMBER:</b> 21-02-CO (677)

**AGENDA SUBJECT:**  
Notice of Award (RFB # 2021-010) 2021 Asphalt Program

**AGENDA SUBJECT BACKGROUND / DESCRIPTION:**  
Notice of Award for 2021 Asphalt Program, bids were opened on April 13, 2021 at 10:00 a.m. Superior Bowen Asphalt Company, LLC was the apparent low bidder at \$1,766,200.29. Work is expected to begin between May 17, 2021 and July 26, 2021 and last for 30 working days.  
  
See attached memorandum for proposed 2021 asphalt budget and actual 2021 contracted asphalt fund.

**REQUESTED ACTION / STAFF RECOMMENDATION:**  
Commission to authorize Commission Chair to sign the Notice of Award for Superior Bowen Asphalt Company, LLC on Project No. 21-02-CO (677) for the amount of \$1,766,200.29.

**BUDGET IMPACT:**  
\$1,766,200.29

<b>BUDGET AVAILABLE FOR THIS ITEM:</b> \$2,045,000	<b>BUDGET REMAINING FOR THIS ITEM:</b> \$278,799.71		
<b>FUND / LINE ITEM TO BE CHARGED:</b> 0450-203-3714-677	<table style="width: 100%;"> <tr> <td style="width: 50%;"><b>ITEM BUDGETED?:</b> <input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</td> <td style="width: 50%;"><b>CAPITAL PROJECT?:</b> <input checked="" type="checkbox"/> YES      <input type="checkbox"/> NO</td> </tr> </table>	<b>ITEM BUDGETED?:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>CAPITAL PROJECT?:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>ITEM BUDGETED?:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>CAPITAL PROJECT?:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

**Matthew Oehlert** Digitally signed by Matthew Oehlert  
Date: 2021.04.15 08:58:26 -05'00'

4/15/2021

SUBMITTER'S SIGNATURE:

DATE:

FISCAL REVIEW

*Steve Lyman*  
SIGNATURE:

*4/15/2021*  
DATE:

Comments:

LEGAL REVIEW

SIGNATURE:

DATE:

Comments:

ADMINISTRATOR REVIEW

*Shane Kelly*  
SIGNATURE:

*4-15-21*  
DATE:

Comments:

COUNTY CLERK'S OFFICE USE

Commission Action Taken:

Accepted

Denied

Postponed

Acknowledged

Date Action Taken:

Required Follow-up Date:

Publication Required:

Submitted to Publication By:

Yes  No

NPG Account Number:

Mail Distribution Required:

Mailed By:

Yes  No

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**MEMORANDUM**

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**Proposed 2021 Asphalt Budget**

Contracted Budget	\$2,045,000
<u>In-House Budget</u>	<u>\$1,425,000</u>
Total Budget	\$3,470,000

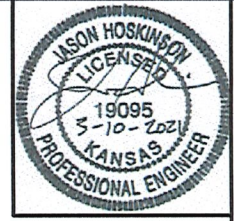
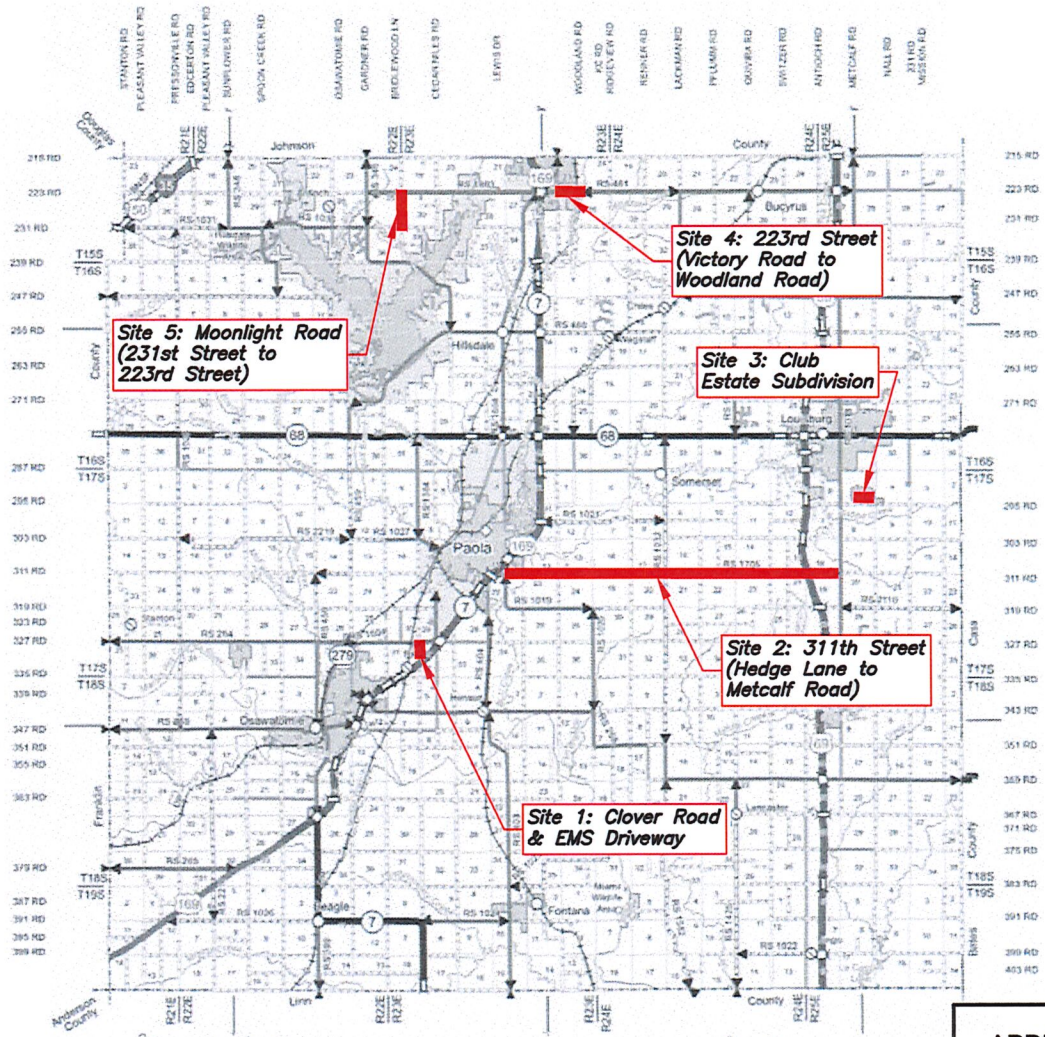
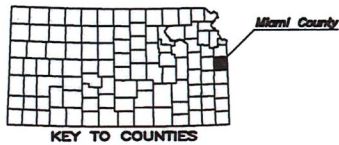
**Actual 2021 Contracted Asphalt Fund**

Contracted Budget	\$2,045,000
<u>Superior Bowen Bid</u>	<u>\$1,766,200.29</u>
Remaining Contracted	\$ 278,799.71

Miami County, Kansas  
**2021 ROAD REHABILITATION**  
 Miami County Project #21-02-CO (677)

**INDEX OF SHEETS**

1. TITLE SHEET
2. GENERAL NOTES AND SUMMARY OF QUANTITIES
3. TYPICAL SECTIONS AND DETAILS
4. SITE 1 - CLOVER ROAD PLAN SHEET
- 5-8. SITE 2 - 311th STREET PLAN SHEETS
9. SITE 3 - CLUB ESTATES SUBDIVISION PLAN SHEET
- 10-11. SITE 4 - 223rd STREET PLAN SHEETS
12. SITE 5 - MOONLIGHT ROAD PLAN SHEET
- 13-14. PAVEMENT MARKING STANDARDS
- 15-21. TRAFFIC CONTROL STANDARDS



CALL BEFORE YOU DIG  
 IT'S THE LAW  
 1-800-344-7233  
 WICHITA  
 687-2470



**PROJECT CONTACTS**

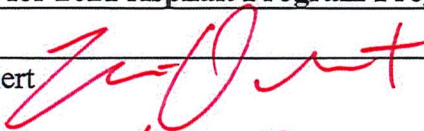
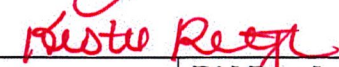
- BG Consultants, Inc.  
 Jason Hoskinson, P.E., PTOE  
 785-840-7299 (cell)
- Miami County, KS  
 Matt Oshlert  
 913-294-4377 x. 6102

**APPROVED FOR CONSTRUCTION**

Plans Prepared by:  
**BG CONSULTANTS**  
 ENGINEERS - ARCHITECTS - SURVEYORS

NO.	DATE	INITIALS	REVISIONS

2021 ROAD REHABILITATION Miami County, Kansas Miami County Project No. 21-02-CO (677)		TITLE SHEET
Engineer:	JH	
Date:	03-10-2021	
BG Project No.	21-1115L	
Shr. No.		Total Shrs.
1		21

Bid Number / Item				
2021-010 Request for Bid for 2021 Asphalt Program Project #21-02-CO (677)				
Date: April 13, 2021			Time: 10:00 a.m.	
Opened by: Matthew Oehlert 				
Witnessed by: Kristie Reitinger 				
Contractor	Bid Bond Yes or No	Addendum 1 Yes or No	Total Base Bid	Total Bid
Killough Construction	yes			\$1,960,709.05
Superior Bowen	yes			\$1,766,200.29
Bettis Asphalt	yes			\$1,949,530.89
Engineer's Estimate				\$2,072,850.75

Miami County

4/13/2021

## Tabulation of Bids

Letting Date: 3/23/2021 8:00 AM

Project(s): 21-02-CO (677)

Place of Letting: Paola, KS

Contract Time: 30-Working

Contract Description: 2021 Asphalt Program

NO.	ITEM	QTY	UNIT	Killough Construction		Superior Bowen		Bettis Asphalt		Engineer's Estimate	
				Unit Cost	Ext Cost	Unit Cost	Ext Cost	Unit Cost	Ext Cost	Unit Cost	Ext Cost
1	Contractor Construction Staking	1	L.S.	\$ 4,000.00	\$ 4,000.00	\$ 2,625.00	\$ 2,625.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
2	Mobilization	1	L.S.	\$ 72,584.00	\$ 72,584.00	\$ 12,100.00	\$ 12,100.00	\$ 106,000.00	\$ 106,000.00	\$ 50,000.00	\$ 50,000.00
3	Field Office and Laboratory	1	L.S.	\$ 2,000.00	\$ 2,000.00	\$ 1.00	\$ 1.00	\$ 750.00	\$ 750.00	\$ 5,000.00	\$ 5,000.00
4	Traffic Control-Site 1	1	L.S.	\$ 1,590.00	\$ 1,590.00	\$ 630.00	\$ 630.00	\$ 2,150.00	\$ 2,150.00	\$ 2,500.00	\$ 2,500.00
5	Traffic Control- Site 2	1	L.S.	\$ 13,576.00	\$ 13,576.00	\$ 16,000.00	\$ 16,000.00	\$ 24,350.00	\$ 24,350.00	\$ 15,000.00	\$ 15,000.00
6	Traffic Control- Site 3	1	L.S.	\$ 2,120.00	\$ 2,120.00	\$ 630.00	\$ 630.00	\$ 2,050.00	\$ 2,050.00	\$ 2,500.00	\$ 2,500.00
7	Traffic Control-Site 4	1	L.S.	\$ 15,330.00	\$ 15,330.00	\$ 2,500.00	\$ 2,500.00	\$ 15,650.00	\$ 15,650.00	\$ 10,000.00	\$ 10,000.00
8	Traffic Control- Site 5	1	L.S.	\$ 4,172.00	\$ 4,172.00	\$ 630.00	\$ 630.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00
9	Scarify, re-shape, & compact Existing Gravel/Millings	7,500.0	Sq. Yd.	\$ 1.10	\$ 8,250.00	\$ 0.75	\$ 5,625.00	\$ 1.22	\$ 9,150.00	\$ 1.00	\$ 7,500.00
10	Milling	160,539	Sq. Yd.	\$ 1.49	\$ 239,203.11	\$ 1.11	\$ 178,198.29	\$ 1.56	\$ 250,440.84	\$ 2.25	\$ 361,212.75
11	HMA-Commercial Grade (Class A)	21,942	Tons	\$ 65.07	\$ 1,427,765.94	\$ 63.55	\$ 1,394,414.10	\$ 62.63	\$ 1,374,227.46	\$ 62.50	\$ 1,371,375.00
12	HMA-Commercial Grade (Class A) (Patching) (Set Price)	1.0	Ton	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
13	HMA-Commercial Grade (Class A) (Replacement)	435	Tons	\$ 116.56	\$ 50,703.60	\$ 85.00	\$ 36,975.00	\$ 105.00	\$ 45,675.00	\$ 175.00	\$ 76,125.00
14	Remove Existing Pavement	1,333	Sq. Yd.	\$ 17.60	\$ 23,460.80	\$ 11.20	\$ 14,929.60	\$ 12.83	\$ 17,102.39	\$ 35.00	\$ 46,655.00
15	Underdrain	3.0	Each	\$ 5,000.00	\$ 15,000.00	\$ 5,300.00	\$ 15,900.00	\$ 4,645.00	\$ 13,935.00	\$ 5,000.00	\$ 15,000.00

Miami County

4/13/2021

## Tabulation of Bids

Letting Date: 3/23/2021 8:00 AM

Project(s): 21-02-CO (677)

Place of Letting: Paola, KS

Contract Time: 30-Working

Contract Description: 2021 Asphalt Program

NO.	ITEM	QTY	UNIT	Killough Construction		Superior Bowen		Bettis Asphalt		Engineer's Estimate	
				Unit Cost	Ext Cost	Unit Cost	Ext Cost	Unit Cost	Ext Cost	Unit Cost	Ext Cost
16	Pavement Marking (MC)(Yellow) (4")	73,600	Lin. Ft.	\$ 0.40	\$ 29,440.00	\$ 0.42	\$ 30,912.00	\$ 0.38	\$ 27,968.00	\$ 0.50	\$ 36,800.00
17	Pavement Marking (MC)(Yellow) (12")	58.0	Lin. Ft.	\$ 5.00	\$ 290.00	\$ 5.25	\$ 304.50	\$ 7.00	\$ 406.00	\$ 10.00	\$ 580.00
18	Pavement Marking (MC) (White) (4")	117,600	Lin. Ft.	\$ 0.40	\$ 47,040.00	\$ 0.42	\$ 49,392.00	\$ 0.38	\$ 44,688.00	\$ 0.50	\$ 58,800.00
19	Pavement Marking (MC) (White) (6")	1,204	Lin. Ft.	\$ 0.90	\$ 1,083.60	\$ 0.95	\$ 1,143.80	\$ 0.80	\$ 963.20	\$ 0.75	\$ 903.00
20	Pavement Marking Symbol (IG) (White) (LT Arrow)	12	Each	\$ 150.00	\$ 1,800.00	\$ 160.00	\$ 1,920.00	\$ 275.00	\$ 3,300.00	\$ 250.00	\$ 3,000.00
21	Pavement Marking Symbol (IG) (White) (RT Arrow)	3.0	Each	\$ 150.00	\$ 450.00	\$ 160.00	\$ 480.00	\$ 275.00	\$ 825.00	\$ 250.00	\$ 750.00
22	Pavement Marking Symbol (IG) (White) (ONLY)	2.0	Each	\$ 350.00	\$ 700.00	\$ 370.00	\$ 740.00	\$ 375.00	\$ 750.00	\$ 750.00	\$ 1,500.00
				\$ 1,960,709.05		\$ 1,766,200.29		\$ 1,949,530.89		\$ 2,072,850.75	

Vendor Ranking

Letting Date: 3/23/2021 8:00 AM

Project(s): 21-02-CO (677)

Place of Letting: Paola, KS

Contract Time: 30-Working

Contract Description: 2021 Asphalt Program

Rank	Vendor ID/Name	Total Bid	Percent Of Low Bid
1	Superior Bowen	\$ 1,766,200.29	100.00%
2	Bettis Asphalt	\$ 1,949,530.89	110.38%
3	Killough Construction	\$ 1,960,709.05	111.01%

## Bid Form

<u>No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Units</u>	<u>Unit Price</u>	<u>Total Price</u>
1	Contractor Construction Staking	1	L.S.	\$ 2,625.00	\$ 2,625.00
2	Mobilization	1	L.S.	\$ 12,100.00	\$ 12,100.00
3	Field Office and Laboratory	1	L.S.	\$ 1.00	\$ 1.00
4	Traffic Control – Site 1	1	L.S.	\$ 630.00	\$ 630.00
5	Traffic Control – Site 2	1	L.S.	\$ 16,000.00	\$ 16,000.00
6	Traffic Control – Site 3	1	L.S.	\$ 630.00	\$ 630.00
7	Traffic Control – Site 4	1	L.S.	\$ 2,500.00	\$ 2,500.00
8	Traffic Control – Site 5	1	L.S.	\$ 630.00	\$ 630.00
9	Scarify, re-shape, & compact Existing Gravel/Millings	7,500	Sq. Yds.	\$ 0.75	\$ 5,625.00
10	Milling	160,539	Sq. Yds.	\$ 1.11	\$ 178,198.29
11	HMA – Commercial Grade (Class A)	21,942	Tons	\$ 63.55	\$ 1,394,414.10
12	HMA – Commercial Grade (Class A) (Patching)(Set Price)	1	Ton	\$ 150.00	\$ 150.00
13	HMA – Commercial Grade (Class A) (Replacement)	435	Tons	\$ 85.00	\$ 36,975.00
14	Remove Existing Pavement	1,333	Sq. Yds.	\$ 11.20	\$ 14,929.60
15	Underdrain	3	Each	\$ 5,300.00	\$ 15,900.00
16	Pavement Marking (MC)(Yellow)(4")	73,600	Lin. Ft.	\$ 0.42	\$ 30,912.00
17	Pavement Marking (MC)(Yellow)(12")	58	Lin. Ft.	\$ 5.25	\$ 304.50
18	Pavement Marking (MC)(White)(4")	117,600	Lin. Ft.	\$ 0.42	\$ 49,392.00
19	Pavement Marking (MC)(White)(6")	1,204	Lin. Ft.	\$ 0.95	\$ 1,143.80
20	Pavement Marking Symbol (IG)(White)(LT Arrow)	12	Each	\$ 160.00	\$ 1,920.00
21	Pavement Marking Symbol (IG)(White)(RT Arrow)	3	Each	\$ 160.00	\$ 480.00
22	Pavement Marking Symbol (IG)(White)(ONLY)	2	Each	\$ 370.00	\$ 740.00

**GRAND TOTAL = \$ 1,766,200.29**

**Grand Total Written:** One Million Seven Hundred Sixty Six Thousand Two Hundred Dollars and Twenty Nine Cents

**Bid Form**  
**D AND TIME OF COMPLETION**

- 6.01** Bidder agrees that the earliest date Notice to Proceed will be given is May 17, 2021 and the latest date Notice to Proceed may be given is July 26, 2021
- 6.02** Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of working days indicated in the Agreement.
- 6.03** Bidder accepts the provisions of the Agreement as to liquidated damages.
- 7.01** The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
  - B. All Addendum(s)
- 8.01** The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders and the Supplementary Conditions.

**Bid Form**

**ARTICLE 9 – BID SUBMITTAL**

**9.01** This Bid is submitted by:

If Bidder is:

**An Individual**

Name (typed or printed): \_\_\_\_\_ SEAL,  
if required  
by State

By: \_\_\_\_\_  
*(Individual's signature)*

Doing business as: \_\_\_\_\_

**A Partnership**

Partnership Name: \_\_\_\_\_ SEAL,  
if required  
by State

By: \_\_\_\_\_  
*(Signature of general partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

**A Corporation**

Corporation Name: Superior Bowen Asphalt Company, LLC

State or Jurisdiction of Incorporation: Missouri

Type (General Business, Profession, Service, Limited Liability): Limited Liability

By: *Mathew Bowen*  
*(Signature -- attach evidence of authority to sign)*

Name (typed or printed): Mathew Bowen

Title: Vice President

Attest *Am. Bowen*  
*(Signature of Corporate Secretary)*

CORPORATE  
SEAL,  
If required by State

Date of Qualification to do business in Kansas [State or other jurisdiction where Project is located] is 11/1/2000

## Bid Form

### A Joint Venture

Name of Joint Venture: \_\_\_\_\_

First Joint Venture Name: \_\_\_\_\_

SEAL if required by State
---------------------------------

By: \_\_\_\_\_  
*(Signature of joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Second Joint Venture Name: \_\_\_\_\_

SEAL if required by State
---------------------------------

By: \_\_\_\_\_  
*(Signature of joint venture partner -- attach evidence of authority to sign)*

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is party to the venture should be in the manner indicated above.)

### Bidder Contact Information:

Superior Bowen Asphalt Company, LLC \_\_\_\_\_

520 W. Pennway St., Suite 300 Kansas City, MO 64108 \_\_\_\_\_

Business Phone No. ( 816 ) 708-2917 \_\_\_\_\_

Business FAX No. ( \_\_\_\_\_ ) \_\_\_\_\_

Business E-Mail Address:  
nshacklett@superiorbowen.com \_\_\_\_\_

State Contractor License No. \_\_\_\_\_ . (If applicable)

43-1861896 \_\_\_\_\_

Phone and FAX Numbers, and Address for receipt of official communications, if different from Business contact information:

\_\_\_\_\_  
\_\_\_\_\_

**9.02 Bid submitted on 4/13, 2021.**

**STATEMENT OF UNANIMOUS CONSENT  
OF THE MEMBERS  
OF  
SUPERIOR BOWEN ASPHALT COMPANY, L.L.C.**

September 28, 2016

The undersigned, being all of the members of Superior Bowen Asphalt Company, L.L.C., a Missouri limited liability company (the "Company"), hereby consent to the adoption of, and hereby adopt, the following resolutions:

**RESOLVED**, that the Members of the Company be, and each hereby is, authorized and directed to execute and deliver such agreements, certificates, and other documents or instruments in connection with the Company's business activities as the Members deems appropriate.

\* \* \*

**RESOLVED**, that the following persons be, and each hereby is, elected to the office set forth opposite his or her name below, to serve until such officer's successor is duly elected and qualified or until such officer's earlier resignation or removal:

President and Chief Executive Officer	Mathew (Trey) Bowen, III
Vice President and Chief Operating Officer	Mathew Bowen
Vice President, Chief Financial Officer, Treasurer and Secretary	Greg Shook
Vice President of Strategic Development	William E. Clarkson, Jr.
Vice President of Community Relations	Matt Bowen
Vice President of Corporate Development	John Bowen

\* \* \*

**RESOLVED**, that the President and any Vice President be, and each of them hereby is, authorized, in the name of and on behalf of the Company, to establish accounts with such financial institutions located in such cities and states as they deem advisable, and that such accounts be established in accordance with and governed by the general rules and regulations of such financial institutions.

**FURTHER RESOLVED**, that the Members hereby approve and adopt any and all additional resolutions required by any such financial institution to facilitate the establishment of such accounts.


**FURTHER RESOLVED**, that the President and any Vice President of the Company, be, and each of them hereby is, authorized to certify to any such financial institution that the resolutions in the particular form required by such financial institution were duly adopted and approved by the Member of the Company on the date on which these resolutions were adopted, or any date subsequent thereto, and such officers are instructed to retain a copy of such resolutions in the permanent records of the Company. The President or any Vice President is hereby authorized to certify and deliver copies of these resolutions from time to time as required by Company management.

\* \* \*


**RESOLVED**, that any and all actions heretofore taken by any Authorized Person in connection with the matters contemplated by the foregoing resolutions be, and the same hereby are, in all respects ratified, confirmed and approved.

**FURTHER RESOLVED**, that each Authorized Person be, and they hereby are, singly authorized and directed to do all things lawful which may be necessary and proper to carry out the purpose and intent of the foregoing resolutions.

**SUPERIOR ASPHALT COMPANY**

By:   
Name: W. Edarkisch, Jr.  
Title: President

**BOWEN CONSTRUCTION COMPANY**

By:   
Name: Matthew J Bowen  
Title: President

**NOTICE OF AWARD**

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Date of  
Issuance: April 21, 2021

Owner: Miami County, Kansas  
Engineer: BG Consultants, Inc.

Owner's Contract No.: 21-02-CO (677)  
Engineer's Project No.: 21-1115L

Project: 2021 Road Rehabilitation

Bidder: Superior Bowen Asphalt Company, Inc.

Bidder's 520 W Pennway Street Suite 300  
Address: Kansas City, MO 64106

**TO BIDDER:**

You are notified that Owner has accepted your Bid dated April 13, 2021 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: 2021 Road Rehabilitation.

The Contract Price of the awarded Contract is: \$1,766,200.29.  
One million seven hundred sixty-six thousand two hundred dollars and twenty nine cents.

Five copies of the Contract Documents accompany this Notice of Award.

Five sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of this Notice of Award:

1. Deliver to Owner 5 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [Bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within fifteen days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents.

---

Owner

By:

Authorized Signature

Title:

# MIAMI COUNTY

## STAFF REQUEST FOR COMMISSION ACTION

<b>SUBMITTED BY:</b> Justin Eimers	<b>REQUESTED MEETING DATE:</b> 04/21/2021
<b>DEPARTMENT:</b> Reappraisal	<b>REQUESTED MEETING:</b> <input checked="" type="checkbox"/> STUDY SESSION <input checked="" type="checkbox"/> REGULAR MEETING
<b>CONTACT INFORMATION:</b> jeimers@miamicountyks.org	<b>PROJECT / REFERENCE NUMBER:</b>

**AGENDA SUBJECT:**  
Review of low bid for new larger cubicles for the Reappraisal department.

**AGENDA SUBJECT BACKGROUND / DESCRIPTION:**  
On December 23, 2020 the commission had approved going out for bid on new cubicles.

**REQUESTED ACTION / STAFF RECOMMENDATION:**  
Recommend approval of purchase of cubicles per low bider Navrats.

**BUDGET IMPACT:**  
\$21,770.49

<b>BUDGET AVAILABLE FOR THIS ITEM:</b> \$	<b>BUDGET REMAINING FOR THIS ITEM:</b> \$	
<b>FUND / LINE ITEM TO BE CHARGED:</b> Building Improvement Fund 0336-0321	<b>ITEM BUDGETED?:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>CAPITAL PROJECT?:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

*Justin Eimers*

SUBMITTER'S SIGNATURE:

04/13/2021

DATE:

FISCAL REVIEW

SIGNATURE: 

DATE: 4/14/2021

Comments:

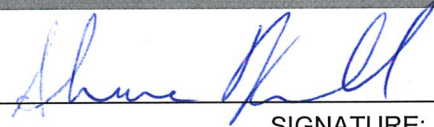
LEGAL REVIEW

SIGNATURE:

DATE:

Comments:

ADMINISTRATOR REVIEW

SIGNATURE: 

DATE: 4-14-21

Comments:

COUNTY CLERK'S OFFICE USE

Commission Action Taken:

- Accepted
- Denied
- Postponed
- Acknowledged

Date Action Taken:

Required Follow-up Date:

Publication Required:

Submitted to Publication By:

- Yes
- No

NPG Account Number:

Mail Distribution Required:

Mailed By:

- Yes
- No



**BIDSHEET BID 2021-007  
THIS IS NOT AN ORDER**

**CUBICLES  
Include Brochure with Bid Packet**

DESCRIPTION	TOTAL
HON cubicles as listed in specifications per scope of work.	21,070.49
Installation Charge <span style="float: right; border: 1px solid black; padding: 2px;">Revised to \$700</span>	3,220.00
Delivery Charge	
Include Brochure and detailed specifications on model bid. <span style="float: right; border: 1px solid black; padding: 2px;">Revised to \$21,770.49</span>	\$ 24,290.49

Delivery Terms: FOB Quote is good for 90 days.

Acceptance of Addendum 1 RD (Initial by Bidder)

*ADDENDUM 1: Bid Sheet Bid (page 17) clarification and Specifications (Page 13) update related to shipping, installation, and delivery.*

Exceptions/Additions to specifications Yes  No

If Yes, attach a separate sheet detailing the same. Note: It shall be unacceptable for any bidder to make the statement "see specifications" in lieu of listing all exceptions/additions from the preceding specifications. It shall also be unacceptable for any bidder to submit the manufacturer's literature in lieu of the above. All exceptions/additions to our specifications shall be either handwritten or typed on an attached separate sheet.

We hereby agree to furnish the items on which prices are quoted above and on subsequent pages in accordance with all terms and conditions previously listed and any attached specifications.

NAVRAT'S INC. 3-10-2021  
 Company Name Date

728 MECHANIC ST EMPORIA KS 66801  
 Address City State Zip

Richard Duncan President  
 Signature of Bidder Title

Richard Duncan 620-342-2892  
 Typed or Printed Name of Bidder Telephone No.

rduncan@navrats.com  
 Email address

- Delivery complete and ready to use to Miami County, Appraisal Department, 201 S Pearl, Suite 100, Paola, Kansas, 66071
- Payment is made within 30 days of the invoice.

## Justin L. Eimers

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**From:** Ryan Rues <rrues@navrats.com>  
**Sent:** Tuesday, March 30, 2021 6:57 AM  
**To:** Justin L. Eimers  
**Cc:** Laura Epp  
**Subject:** RE: 2021-007 CUBICLES

**\*\*This email originated from outside of County of Miami\*\***

Good Morning,

My furniture guy looked over and they just figured different. Some are needed and I am having him change some top caps to 96", you can do those or break out per panel size.

I have updated the bid prices below which is lower than the total opposing bid. Please let me know if you have questions. Thank you!

Furniture 21070.49  
Install 700.00

**Ryan Rues**  
620-794-4823 Cell

**Navrats Office Products**  
728 Mechanic St  
Emporia, KS 66801  
www.navrats.com